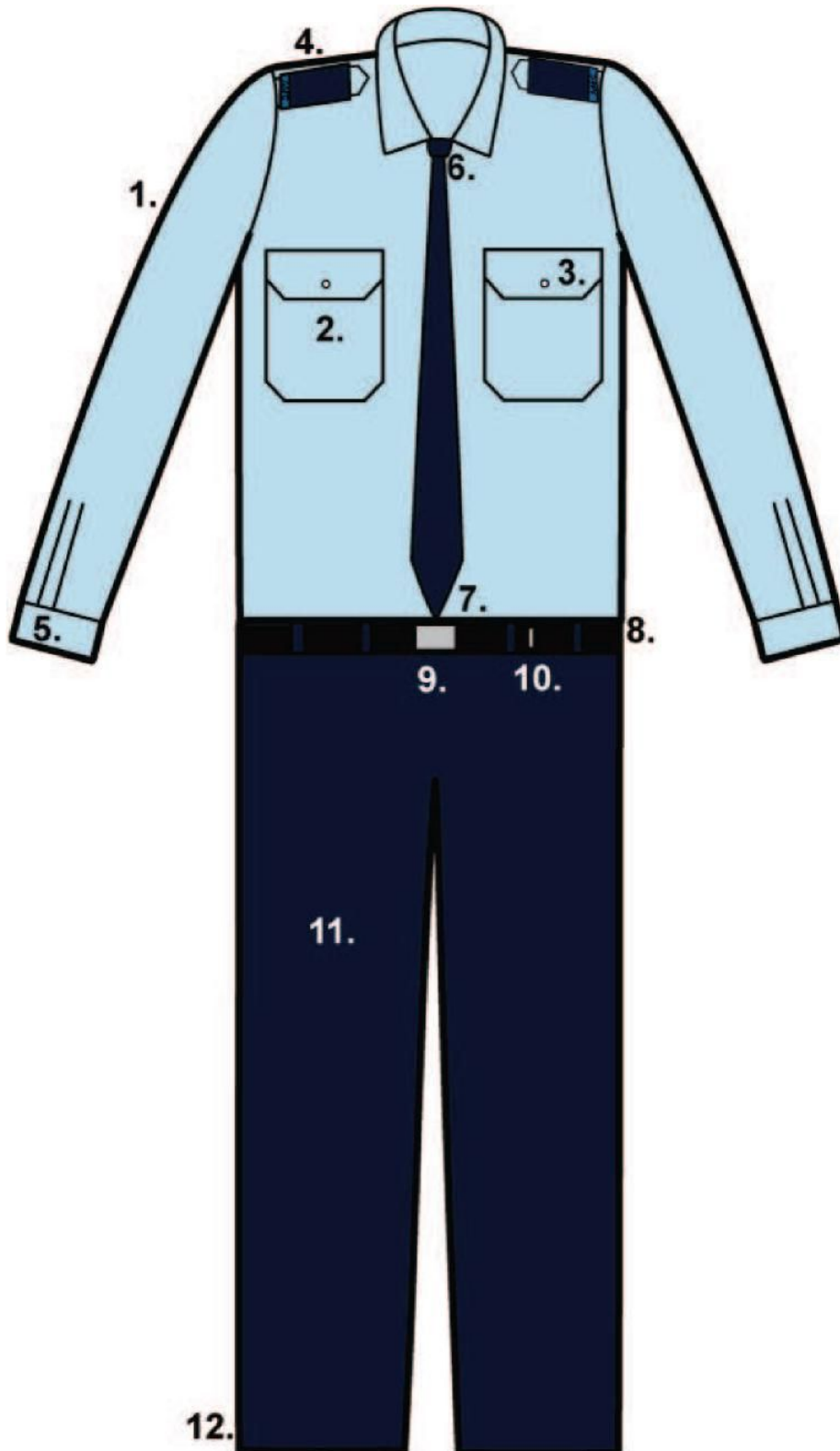


Service Dress AFB 1B (Long Sleeve Shirt and Tie)

The following diagram has been prepared to assist members understand the correct standard for wearing Service Dress (SD) AFB 1B (Long Sleeve).



The Blue/White Shirt

The shirt is to be freshly laundered after each time it is worn. It is to be ironed with an iron aide to produce a professional look. Threadbare, stained, ill-fitting or damaged shirts should be exchanged and are not to be worn.

- Point 1 - Sleeve crease. The crease on the sleeve is to follow the natural cut of the garment and usually extends from the rear of the epaulette to the end of the sleeve with the crease forming opposite the inside seam. Care is to be exercised to ensure that there is a SINGLE sharp crease.
- Point 2 - Breast pocket. The button is to be done up at all times. Carrying large and bulky items in the pockets is not permitted.
- Point 3 - Breast pocket flap. The breast pocket is to be carefully ironed to remove the row of 'ridges' that form at the top of and above the flap, and to stop the pocket edges from curling upwards.
- Point 4 - Epaulette and slide. Epaulettes are to be ironed. The slide is to be pushed down to the bottom of the epaulette. Slides should be ironed with a damp handkerchief on the underside only. Slides which become soiled may be carefully hand washed in a gentle laundry detergent. Plastic inserts may be used to keep the slide flat, but they are not to be visible.
- Point 5 - Cuffs. The cuffs are to be buttoned up at all times.
- It is recommended that the shirt be tucked into boxers/underwear. This will prevent bunching. Hint – ensure shirt is flat in front and back, and any excess is gathered at the side. There is to be no 'bunching' of the shirt at the front or back. The 'bunching' of the shirt is to be at the sides. This is done by inserting both thumbs under the top of the trousers in the centre of the body, and dragging the 'bunching' around to the side of the body. This gives the front and back of the uniform a flat appearance where it is tucked in.

The SD Tie

The SD tie is to be dry cleaned at least once every six months or whenever it becomes soiled. The tie is not to be starched. If it is to be ironed, it is to be done under a damp handkerchief. The tie should be kept in a hanging position so that ironing is not generally required. When the tie is to be worn on a parade, the bottom of the tie is recommended to be pinned down to the shirt so that it does not blow around.

- Point 6 - The tie is to be tied in a small Windsor-type knot. When the tie is worn, the top button of the shirt is to be fastened. The tie is to be pulled up to the top of the collar. The tie is not to have 'valleys' where the front of the tie drops out of the knot.
- Point 7 - The point of the bottom of the tie is to be in line with the top of the belt buckle.

The SD Belt

- Point 8 - The belt is to be worn around the waist. It is not to be worn around the hips. The shirt is carefully tucked into the pants so that there is no shirt overhanging the belt.
- Point 9 - The belt buckle is to be in the centre, the pin aligned with the centre line of the shirt. It is nickel-plated and is not to be polished. The belt should not be scratched.
- Point 10 - The end of the belt is to be on the left side of the body. The belt is to be adjusted so that the end metal tab extends 2cm beyond the first belt loop on the trousers.

The SD Trousers.

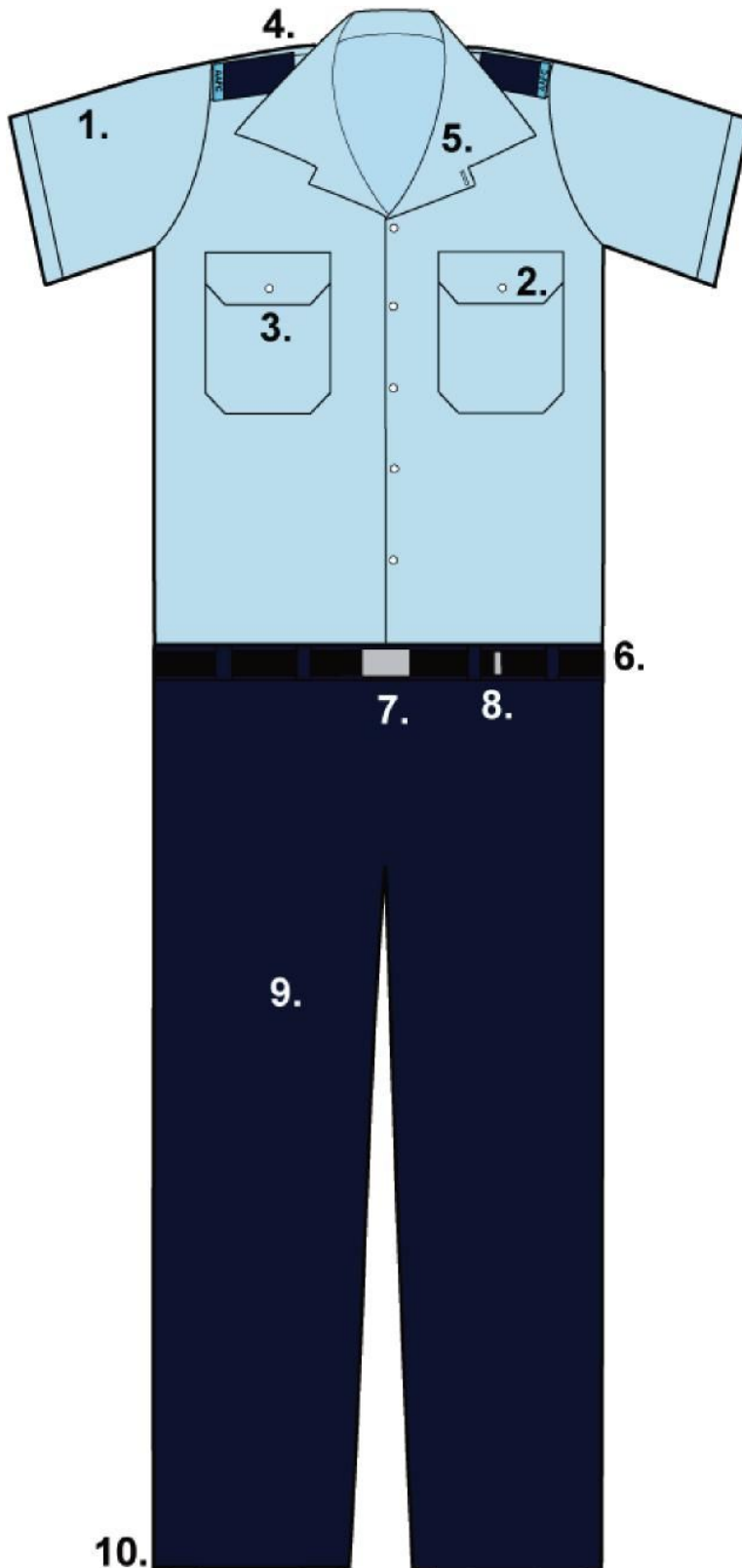
- Point 11 - The SD trousers should be dry cleaned frequently. Trousers should always be stored on hangers which use grips, hanging upside down. They should never be hand washed or machine laundered as this damages the material. If ironing is necessary, it is to be done under a damp handkerchief. Starch is not to be used. There is to be a single crease down the front (extending from the pleat) and back of each leg. Threadbare, stained, ill-fitting or damaged trousers should be exchanged and are not to be worn.
- Point 12 - The hem of the trousers is to sit neatly on the third lace of the shoes without excessive bunching. Cadets who are growing are to ensure that the hems are regularly adjusted, or trousers exchanged.

Shoes/Boots

- The toe cap and side of the shoe/boot are to be highly polished. The entire shoe/boot, including the tongue is to be clean. The welts are to be blackened and kept clean. An old toothbrush and a small amount of polish cleans welts effectively. A black permanent marker must be used to blacken any visual white leather edges, i.e. around the opening and along the lace line. SD shoes and cadet boots are to be cross-laced. Patent leather shoes should be cleaned with leather cleaner and a tissue or similar.

Service Dress AFB 1C (Short Sleeve Shirt)

The following diagram has been prepared to assist members understand the correct standard for wearing Service Dress (SD) AFB 1C (Short Sleeve).



The Blue/White Shirt

The shirt is to be freshly laundered after each time it is worn. It is to be ironed with an iron aide to produce a professional look. Threadbare, stained, ill-fitting or damaged shirts should be exchanged and are not to be worn.

- Point 1 - Sleeve crease. The crease on the sleeve is to follow the natural cut of the garment and usually extends from the rear of the epaulette to the end of the sleeve with the crease forming opposite the inside seam. Care is to be exercised to ensure that there is a SINGLE sharp crease.
- Point 2 - Breast pocket flap. The breast pocket is to be carefully ironed to remove the row of 'ridges' that form at the top of and above the flap, and to stop the pocket edges from curling upwards.
- Point 3 - Breast pocket. The button is to be done up at all times. Carrying large and bulky items in the pockets is not permitted.
- Point 4 - Epaulette and slide. Epaulettes are to be ironed. The slide is to be pushed down to the bottom of the epaulette. Slides should be ironed with a damp handkerchief on the underside only. Slides which become soiled may be carefully hand washed in a gentle laundry detergent. Plastic inserts may be used to keep the slide flat, but they are not to be visible.
- Point 5 – Collar. The top button is to remain unfastened to ensure the collar remains naturally open sitting up, not flat.
- It is recommended that the shirt be tucked into boxers/underwear. This will prevent bunching. Hint – ensure shirt is flat in front and back, and any excess is gathered at the side. There is to be no 'bunching' of the shirt at the front or back. The 'bunching' of the shirt is to be at the sides. This is done by inserting both thumbs under the top of the trousers in the centre of the body, and dragging the 'bunching' around to the side of the body. This gives the front and back of the uniform a flat appearance where it is tucked in.

The SD Belt

- Point 6 - The belt is to be worn around the waist. It is not to be worn around the hips. The shirt is carefully tucked into the pants so that there is no shirt overhanging the belt.
- Point 7 - The belt buckle is to be in the centre, the pin aligned with the centre line of the shirt. It is nickel-plated and is not to be polished. The belt should not be scratched.
- Point 8 - The end of the belt is to be on the left side of the body. The belt is to be adjusted so that the end metal tab extends 2cm beyond the first belt loop on the trousers.

The SD Trousers

- Point 9 - The SD trousers are to be dry cleaned frequently. Trousers should always be stored on hangars which use grips, hanging upside down. They should never be hand washed or machine laundered as this damages the material. If ironing is necessary, it is to be done under a damp handkerchief. Starch is not to be used. There is to be a single crease down the front (extending from the pleat) and back of each leg. Threadbare, stained, ill-fitting or damaged trousers should be exchanged and are not to be worn.

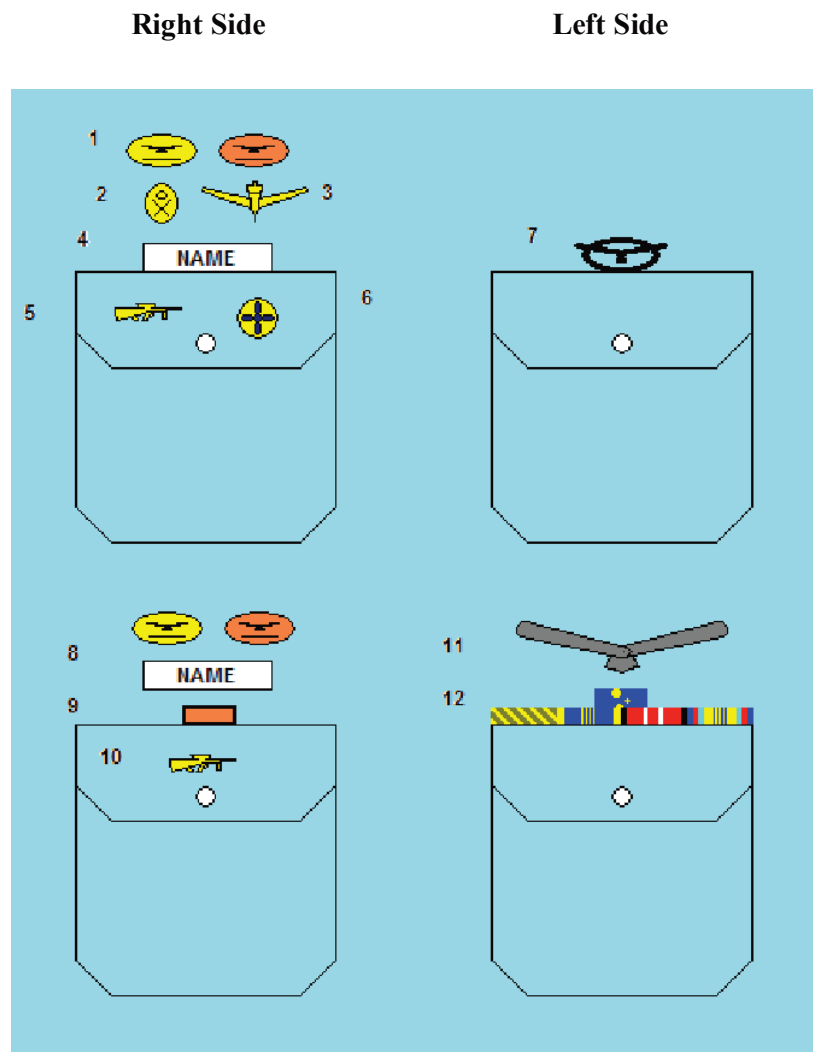
- Point 10 - The hem of the trousers is to sit neatly on the third lace of the shoes without excessive bunching. Cadets who are growing are to ensure that the hems are regularly adjusted, or trousers exchanged.

Shoes/Boots

- The toe cap and side of the shoe/boot are to be highly polished. The entire shoe/boot, including the tongue is to be clean. The welts are to be blackened and kept clean. An old toothbrush and a small amount of polish cleans welts effectively. A black permanent marker must be used to blacken any visual white leather edges, i.e. around the opening and along the lace line. SD shoes and cadet boots are to be cross-laced.

Badges

- The following diagrams have been prepared to assist members understand the correct method of wearing insignia and other accoutrements on the Service Dress shirt pockets.



- The above diagrams show insignia generally available to cadets (upper diagram) and staff (lower diagram). Refer to points below for detailed instructions on the wearing of insignia. These instructions also apply (with certain amendments as noted) to Ceremonial Dress, Red

Sea Rig and the Service Dress Jacket. These instructions do not apply to Mess Dress Jackets, or Disruptive Pattern Uniform (DPU), or jumpers.

- Point 1 – Commendation. Worn by entitled cadets and staff. When worn by itself, it is positioned 5mm above the name badge and centrally over the right pocket. When worn with another commendation, the area is divided into equal ‘sections’ and each insignia is positioned 5mm above top of the name badge, in the centre of the ‘section’. When worn with DEA and/or ATA, any Commendation badge(s) are worn in another row, 5mm above the DEA/ATA.
- Point 2 – Duke of Edinburgh Badge (DEA). Worn by entitled cadets. Positioned in the same manner as the Commendation, but always on a lower row to any Commendations.
- Point 3 – Army Adventure Training Award (ATA). Positioned in the same manner as the DEA badge.
- Point 4 – Name badge. The Name Badge is to be worn centrally with the lower edge along the top of the right pocket.
- Point 5 – AAFC Firearms Qualification Insignia. Worn by entitled cadets and staff. When a single pocket flap insignia is worn, it is worn centrally on the right pocket flap. If more than one pocket flap insignia is worn the pocket flap is divided into ‘sections’ of equal width and each insignia is positioned, in the centre of the ‘section’, in the order as shown. Only one firearms badge is to be worn.
- Point 6 – Stage Insignia (props) Worn as per Firearms insignia. The diagram shows the correct procedure when both props and firearms badge are worn. The Individual Proficiency Badge can be optionally replace the Stage Insignia if issued.
- Point 7 – AAFC Flying Badges (cadets). Worn by entitled cadets. Brevets are worn centrally above the left pocket flap, with the bottom of the brevet in line with the top of the pocket.
- Point 8 – See Point 1.
- Point 9 – Unit Citations (or other authorised awards). Worn by staff if entitled. Worn centrally above the right pocket, the bottom of the badge in line with the top of the pocket. When citations are worn, the name badge is worn 5mm above the citation(s).
- Point 10 – See point 5.
- Point 11 – Flying Badge (Staff) The metal version is worn on shirts, the cloth version on utility jackets, and the gold bullion version on the SD Jacket. When a Flying Badge is worn with ribbons, it is placed 5mm above the top row of ribbons.
- Point 12 – Medal Ribbon Bars. Worn by entitled members. Ribbons are worn centrally and immediately above the left breast pocket. They are placed in rows of four (males) and 3 (females). Additional rows are placed directly above, with no gap. Incomplete rows are to appear at the top. Ribbons must be worn in the correct order, starting with the highest award on the top left (from the observers view) down to the bottom right.

DISRUPTIVE PATTERN UNIFORM

The following diagram has been prepared to assist members understand the correct standard for wearing Disruptive Pattern Uniform (DPU).



Cadet Boots

- Point 1 – The toe cap and side of the boot are to be highly polished. The entire boot, including the tongue is to be clean. The welts are to be blackened and kept clean. An old toothbrush and a small amount of polish cleans welts effectively. A black permanent marker must be used to blacken any visual white leather edges, i.e. around the opening and along the lace line. Laces are to be cross-laced.

DPU Trousers

- Point 2 – Blousing. The bottoms of the DPU trousers are to be bloused. This is done by tucking the pants up under an elastic/lackey/draw string. The blousing should cover the top 2.5 centimeters of the boots. The trousers are NEVER to be tucked into the boot. The bloused trouser leg must only be around the actual boot. If the trousers are too short – exchange.
- Point 3 – Pockets. The large front pockets on the trousers are to be ironed flat. Care should be taken to ensure the pocket flaps are not curling upwards. Carrying large and bulky items in the pockets is not permitted.
- Point 4 – Trousers. The DPU trousers are to be lightly pressed. No creases are to be present. The trousers are to be laundered after every second wear (unless they have become unduly soiled, then they are to be laundered after each time they are worn). Threadbare, stained, ill-fitting or damaged trousers should be exchanged and are not to be worn.

DPU Shirt

- Point 5 – Cuffs. The cuffs on the DPU Coat are to be closed so the sleeve does not slide past the wrist (The button flap should be attached to the furthest button). If need be the cuff buttons can be moved.
- Point 6 – DPU Shirt. The DPU Shirt is to be lightly pressed. No creases are to be present. The shirt is recommended to be laundered after every second wear (unless it has become unduly soiled, then it is to be laundered after each time it is worn). Threadbare, stained, ill-fitting or damaged coats should be exchanged and are not to be worn.
- Point 7 – Pockets. The shirt pockets are to be ironed flat. Care should be taken to ensure the pocket flaps are not curling upwards. Carrying large and bulky items in the pockets is not permitted.
- Point 8 – Patches. The cadets name patch is to be sewn on neatly, inline and just above the right breast pocket. The ‘Air Force Cadets’ patch is to be sewn on neatly, inline and just above the left breast pocket. The AAFC ‘biscuit’ is to be sewn neatly onto the left sleeve, directly in the middle and 2cm down from the seam where the arm meets the epaulette.
- Point 9 – Collar. The top button is to remain unfastened to ensure the collar remains naturally open.
- Point 10 – Epaulette and slide. Slides should be ironed with a damp handkerchief on the underside only. The slide is to be pushed down to the bottom of the epaulette. Slides which become soiled may be carefully hand washed in a gentle laundry detergent. Plastic inserts may be used to keep the slide flat, but they are not to be visible. DPU rank slides must now be worn at all times while DPU is being worn.

Note: An undershirt may be worn with the DPU Shirt. It is to be either brown (for example, the SQN undershirt) or DPU and neatly pressed. The DPU Shirt must be worn over an undershirt at all times unless participating in physical work (e.g. in the store or similar). Undershirts are not to be worn without the DPU Shirt whilst marching, in the field or in public.

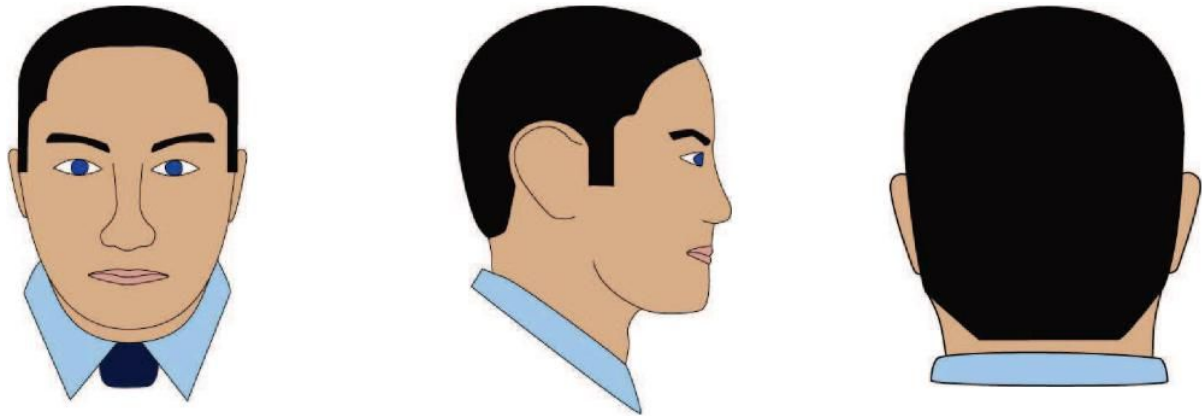
It must also be noted that it is best to keep a shirt and trouser as one set. (Hint – mark a shirt with A or 1 and mark a set of trousers with A or 1. This will ensure that if you wear that shirt you will also only wear the designated trousers. They will fade together and will look like a set. This stops the horrible looking combination of faded shirt and new trousers.)

DPU Field Variations

- All cadets on field activities, and all staff on all occasions, may wear any boot issued or previously issued by the AAFC or the RAAF, or any of the following boots approved by CAF:
 - a. ALTAMA 41 58 3LC Hot Weather;
 - b. BELLEVILLE M590 Hot Weather;
 - c. BATES 30501 Durashock Desert; and
 - d. CROSSFIRE Peacekeeper Plus
- If wearing black boots the following applies. The toe cap and side of the boot are to be highly polished. The entire boot, including the tongue is to be clean. The welts are to be blackened and kept clean. An old toothbrush and a small amount of polish cleans welts effectively. A black permanent marker must be used to blacken any visual white leather edges, i.e. around the opening and along the lace line. Brown, tan, or khaki coloured boots should be polished with a neutral leather polish. Excessively muddy, dirty or ash covered boots should be brushed with a stiff brush, hot water and detergent, then let dry before polishing. Laces are to be cross-laced on all variants of boots. A thick protective layer of polish should be applied before heavy duty field activities.
- Patches. A low visibility SQN patch should be affixed to the Velcro that is sewn onto the shirt, 2cm from the shoulder seam.

PERSONAL GROOMING - MALE

The following diagram has been prepared to assist members understand the correct standard of personal grooming. Reference: AAFC Manual of Dress.



Hair

Hair is to be kept neatly trimmed and in a conservative style which does not interfere with the correct wearing of Service headdress. Radical styles such as stepped haircuts and styles which have an uncombed appearance are not permitted styles for personnel in uniform. There are two methods of male haircuts. The first - the hair is to be gradually tapered to the neckline and is not to cover, touch or overhang the ears or collar. The other – the 'square cut' and is not to cover, touch or overhang the ears or collar. Only conservative and natural tones of artificial hair colours are permitted with all hair being of the same colour. The acceptability of hair styles is to be based on neatness, cleanliness and general appearance when wearing uniform.

Sideburns

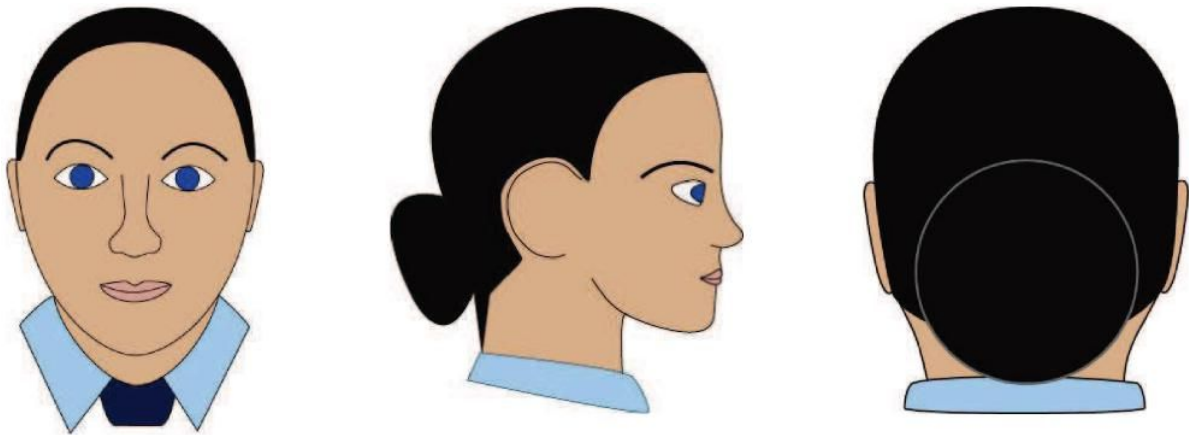
Sideburns are not to extend below the level where the ear lobe joins the head. They are to be neatly trimmed and of the same width throughout their length. Bushy sideburns are not to be grown.

Moustache

A moustache is to cover the entire top lip and is to be kept neatly trimmed. The moustache is not to extend below the upper lip. As a general rule, the face is to be shaven daily prior to reporting for duty. However, beards and whiskers (defined as facial hair other than sideburns or moustaches) may be worn if there is a medical reason which temporarily prevents shaving. In such cases approval from a medical officer must be obtained. During the period that a member has been given approval not to shave, the resulting growth of hair is to be kept short and neatly trimmed.

PERSONAL GROOMING - FEMALE

The following diagram has been prepared to assist members understand the correct standard of personal grooming. Reference: AAFC Manual of Dress.



Hair

Hair is to be conservative in style, and neatly groomed at all times. Radical styles such as stepped haircuts or perms and styles which have an uncombed appearance are not permitted to be worn by personnel in uniform. The hair is not to sit or sweep across the shoulders and is to be above the rear lower level of the buttoned collar. Long hair is to be tied back in a bun or worn in a single braid or plait, pinned against the rear of the head and not extended below the bottom of the collar. The bulk of hair is not to interfere with the correct wearing of Service headdress or protective equipment.

Females may wear their long hair styled in a French Roll/Twist with all orders of dress. Irrespective of the hairstyle worn, the hair may not extend below the base of the rear lower level of the buttoned collar.

Only conservative and natural tones of artificial hair colours are permitted with all hair being of the same colour. Heavy mesh nets or an excessive number of hair pins are not permitted when in uniform or on duty. The acceptability of hair styles is based on neatness, cleanliness and general appearance when wearing uniform.

Hair Combs

A member in uniform may wear up to two hair combs in her hair, provided the combs are transparent, black, brown or tortoiseshell in colour, are of a plain design and no more than eighty (80) millimetres in length.

Headbands

Headbands may be worn by females with working dress unless Occupational Health and Safety or other considerations preclude their use. They are to be no wider than two and a half (2.5) centimetres in width and of the same or similar colour as the hair. Tortoiseshell headbands are acceptable. Headbands may not be worn with ceremonial dress nor when undertaking representational duties.

Pony Tails

Female members may wear a ponytail only in the interim period between having hair short enough to wear down and long enough to wear up in approved styles without excessive hair clips or stray hair. Female members should inform their Squadron Executive Instructor (or equivalent) of their intention to grow their hair and should not wear a pony tail for a period greater than two months.

Pony tails should be worn between the crown of the head and the base of the hair line. The hanging hair should not extend below the base of the rear lower level of the buttoned collar. Pony tails may not be worn with SD Cap, ceremonial dress, nor when undertaking representational duties.